



BRADFORD PEVERELL VILLAGE HALL

Management Committee Meeting Minutes

Friday 11th July 2025

Present	Cathy Bishop (CB) Tess Buck (TB) Helen Meaden (HM) (Chair) Jackie Morgan (JM) Sue Rippingale (SR)
Apologies	Steve Morgan (SM)
Minutes of Last Meeting	Agreed
1. Matters Arising	
Oil Tank Update	The new tank is now installed and full. Thanks were expressed to Terry and Chris. The bill was paid by the hall, and funds to cover the cost have been reimbursed by the PC. The VHC would like to thank the PC for covering the cost of the tank replacement. SM will chase this up.
Projector	The projector cannot be fixed. Following discussion, it was agreed that the projector is a useful resource for the hall and should be replaced. <i>Please could SM investigate sourcing a replacement?</i>
Outside Socket	No contact yet from Bram. <i>HM will pursue.</i>
Outside Bench	This will be a job for the winter, and Terry has agreed to replace the slats needing repair.
2. Finance	CB reported on the current financial status, and the first quarter ended with a profit of just over £700. There is more money to come from the Plant Sale.
3. New Shed	The current shed will need emptying and dismantling before a new concrete base can be laid and allowed to set. It was agreed that this could be done from 13th August to cause the least disruption to the hall users. We will monitor the weather and communicate via WhatsApp on a suitable day and time that week for the clearing to be done. HM will investigate sourcing a Skip and will communicate the price to the committee. Hopefully, the skip can be filled the same week as the shed is demolished.

- 4. Social Update** The Plant sale was very successful this year. Proceeds of £1800 will be divided between the Twinning and the Village Hall. There is a lot of work involved in the preparation of plants for the sale, so it will probably be held again in 2 years' time rather than annually. The possibility of having a smaller version held at the hall with cream tea and fewer plants was discussed. This could be a joint venture with the Twinning group. The details of the Village Event and Dog Show were shared with the committee. A Risk Assessment has been completed and will provide a core reference in the run-up to the event. The VHC agreed to fund the purchase of the burgers etc required for the barbecue. CB will look into whether the Sum Up can be used on the field.
- 5. Policy Documents** The Policy for Safeguarding Children, Young People and Adults at Risk was reviewed and agreed.
- 6. Risk Assessment Document** We need to arrange for the hall ladder to be inspected by a Responsible Person. It was agreed to approach the PC member who inspects the playground equipment and ask if he would be willing to look at the ladder. It was agreed to throw the small stepladder and purchase a 'Step Up', which is safer to use. CB will ask Terry if he could advise. Terry has provided us with a Health and safety checklist, which needs to be completed quarterly. This will be added to the VHC meetings and completed after the meeting.
- 7. AOB**
- Hirer's Information** CB pointed out this needs updating in respect of the heating. JM to action this.
- Website** Traffic on the website is up 100% from last month, with 35% being new visitors. Thanks to Mel for continuing to manage this.
- 8. Date of Next Meeting** **Wednesday 17th September 2025 at 7pm**