



BRADFORD PEVERELL VILLAGE HALL

Management Committee Meeting Minutes

Wednesday 26th March 2025

Present	Cathy Bishop (CB) Tess Buck (TB) Helen Meaden (HM) (Chair) Jackie Morgan (JM) Steve Morgan (SM) Sue Rippingale (SR)
Apologies	None
Minutes of Last Meeting	Agreed
1. Matters Arising	
Governance Document	The PC have looked at the Governance document and did not think they needed to be involved or to sign the document. There is an ongoing issue about the relationship between the PC and the Village Hall Committee that was raised in the Audit of the PC. The PC are going to obtain a legal opinion on this. It was suggested it may be worth the PC asking other village halls how this works for them.
Cupboard	This is on hold due to Terry's accident. We wish him well and a speedy recovery.
2. Finance	CB reported on the current financial status, and a report is attached. In the period since January, we are £72 down, which emphasises the need to fundraise as hall hiring alone does not cover the costs. We reviewed those times when the hall was used without charge, and these are usually for PC, Church and occasional Charity events.
3. Social Update	The recent talk on Rewilding organised by Janet Collins was very successful. Janet has kindly donated £170 to the Hall (includes Hire Charge). The Soup lunch was enjoyed by those who attended and will be tried again in the Autumn/Winter months. There is a quiz this week and in April. HM shared the cryptic clues for the Easter Egg Hunt. The committee members were asked to make cakes for the event on Easter Saturday. SM updated the committee on upcoming events. The possibility of a June/ July event was to be discussed at the next Social Group meeting, and

SM has some ideas he will be discussing in more detail after talking to the PC.

- 4. Risk Assessment Document**

Terry has redone the document, but there are still some issues outstanding. We will need to look at replacing the grit bin before next winter. SM will fix the cable running to the Modem, so it is not a trip hazard. We should be having an annual inspection of the hall ladders by a competent person. The committee should have training in the use of the ladders annually. We do have cable protectors for use if required. Cleaning equipment should be in a locked cabinet. The cupboard in the Men's toilets could be locked, and a key provided for the cleaner to use. PAT testing will be required in October. It was agreed we should ask Bram if he could do this. When the outside socket has been fitted, we will need to obtain an inspection and a certificate. Hm will contact Bram about this.
- 5. AOB**

Pest Control

No evidence of any damage caused by rats in the hall. No further action needed.

Oil Tank

Chris has looked again at the tank and found the inner lining is cracked. Resitting of a new tank was discussed using a diagram provided by Terry. Terry and Chris have a site meeting on 27th March to look at this. To get quotes for the work.

Projector

The projector is not working. SM is currently looking into whether it can be repaired.

New PA System

SM has been asked by PC who owns this equipment. It was purchased jointly with the Church, but 80% cost was borne by the Village Hall, so ownership is 80%/20% VHC/Church. SM will convey this to the PC. VH insurance covers the equipment. HM noted that the PC have agreed to fund the Flyers for Village events in future.
- 6. Date of Next Meeting**

AGM to be held at 6.30pm on Wednesday 7th May, and the VHC meeting will follow afterwards.