

Bradford Peverell Village Hall Management Committee Meeting

Date: Wednesday 29th January 2025

Present: Helen Meaden (Chair), Cathy Bishop, Tess Buck, Jackie Morgan

Apologies: Sue Rippingale Steve Morgan

Minutes of last meeting: Agreed

1. **Matters Arising – Siting of Oil Tank:** JM spoke with Chris and the Oil Tank is double skinned and in good condition so does not need replacing. As the Hall is classed as a Commercial building the Tank should be sited further away from the building. This can be up near the back wall if we build a concrete base and ensure it would not be seen by neighbours. CB said that TB would be able to build a frame for the concrete base. Chris is willing to do new pipe work. JM will contact Education centre and see if they are still available for helping clear the back garden. CB has requested that an Oil level indicator be fitted cost of £70 and Chris will arrange for this to be fitted. To look again at moving tank at May meeting.
2. **Governance Document:** CB was thanked for her work on this very clear document. All agreed to adopt the document once the addition of holding an AGM was added to it. To then have it signed by PC and VHC representatives.
3. **Finance** – CB reported that we are currently showing a net loss on the year to date, however this includes payment for the Toilet refurbishment. Cost of refurb was £9,008. Donations came to £7,883 so net amount from savings was £1124. PA was purchased using a grant from the Car Boot Fund. TB has agreed to build a cupboard to house this and to replace the metal cabinet at the far end of the hall. He will use pine from an old wardrobe. The plans were looked at and all agreed this would make a very nice addition. The metal cabinet could be used to store tablecloths at the other end of the hall. Lloyds bank is closing in June 2025. We agreed to stay with them and share out any trips to Weymouth branch as needed.
4. **Social** – All Christmas events were well received and had lots of new faces attend which was very welcome. The only event that did not have a good attendance was the film afternoon. We discussed having a soup lunch and show an old film later in February perhaps. It was suggested that an outside socket be fitted for plugging in the lights and using the mower. This would need to be lockable or disabled from inside and need to work with a timer. TM will talk to the electrician. A vote of thanks was given by HM to JM for running the Christmas Fair which raised £500 for the Hall.
5. **Risk Assessment Document:** The questions in red were discussed and JM will document the responses and return to TB to update the document. JM will update the Hirers Information Sheet to include the items identified in the Risk Assessment.
6. **AOB** – The light in the store has been repaired. It did not need replacing. The outside light has been replaced and is now working. Spending priorities were discussed, and the next purchase needs to be the Hearing Loop costing £1,198. HM will explore grants for this. JM has checked the first Aid Kit on 23rd January 2025.
7. **Date of Next Meeting: March 26th 7pm.**